

# Have Fun Falling Coaching

## COACHING AGREEMENT

Thank you for the opportunity to coach together!

As a coach, I am a facilitator, here to support you on your self-development journey. As a client, you are responsible for making and acting on decisions, choices, and steps identified to achieve your desired results. In order to get the most from our collaboration, it is essential that you show up fully to the coaching and wholeheartedly commit to doing the work. Likewise, it is crucial that you allocate appropriate and sufficient time, energy, and resources, both during and outside of our sessions.

Coaching is a collaboration that helps you clarify what you want, realize your potential, and increase your overall well-being. Coaching is not therapy. It does not aim to prevent, diagnose, treat, or cure mental disorders or medical disease.

### **Fees:**

- Current pricing information is found on [havefunfallingcoaching.com](https://havefunfallingcoaching.com).
- Coaching engagements may be terminated by client or coach for any reason at any time, whereupon remaining package sessions are refunded. If client initiates termination, a \$100 cancellation fee is deducted from the refund amount.

### **Scheduling:**

- Sessions take place either once a week or once every other week (twice a month).
- Packages specify both number of sessions and period within which they must be used. Current packages are specified on [havefunfallingcoaching.com](https://havefunfallingcoaching.com).
- A package ends when all sessions are complete or when the package period, e.g., two months, four months, etc. expires, whichever comes first.
- Sessions can be scheduled on [havefunfallingcoaching.com](https://havefunfallingcoaching.com) once you have paid for a package.
- Sessions can be rescheduled or canceled by client on [havefunfallingcoaching.com](https://havefunfallingcoaching.com). 24 hours' notice is required. Sessions rescheduled or canceled by client within less than 24 hours are billed in full, i.e., deducted from the remaining sessions in your package.

### **Session Guidelines:**

- Punctuality is essential. If you are late for a session, I will email or text you one time, five minutes after the scheduled session start time. If you are not present ten minutes after the session start time, the session is canceled and billed in full, i.e., deducted from the remaining sessions in your package.
- Please ensure that you are in a quiet, distraction-free environment for our sessions. Please do not attend from your car, in a public place, in a room with a pet (no matter how well behaved), or any other setting in which you cannot be fully present.
- The specific approach taken to and techniques used in a session will vary. However, typically we will begin with a topic of your choice and proceed from there.

**Confidentiality:** All of our discussions are confidential, unless you express the intent to commit a crime or harm yourself or someone else.

## Have Fun Falling Coaching

**Client Responsibility:** Coaching results cannot be guaranteed. You are entering this agreement with the understanding that you are responsible for your own results. You agree to hold me free of any and all liability for any decisions, actions, or consequences associated with our engagement.

**Ethics:** As a coach I hold to the [code of ethical practice](#) established by the Association for Coaching (AC).

I am honored and grateful to be part of your transformational journey, and I look forward to an engaging, productive, illuminating collaboration.

Many thanks,  
Matthew

---

Name

---

Signature

---

Date

## Have Fun Falling Coaching

The following form enables me to use your name and email address to maintain my professional credentialing. All details are kept confidential and never used for marketing. This authorization is optional. Thank you!

### **Authorization to release information for Professional Credentialing**

I give permission to Matthew Félix to use my name, contact information, and hours of coaching towards credentialing any of his processes as a coach. I further give permission for those credentialing agencies to contact me for information verification. This permission will remain in effect until specifically cancelled by me.

---

Name

---

Signature

---

Date